

CLAHS Faculty Research Grants: 2008-2009 Competition
Application Instructions
Deadline for Submissions: February 15, 2008

Purpose of Grants

CLAHS faculty research grants are intended to aid faculty with research activities and creative work, including collaborative work, conference attendance, funds for organizing conferences, purchase of equipment, release time from teaching, reprint costs, research assistance, research trips, subvention costs, seed money for preparing proposals for outside funding, and summer research salary. This list is suggestive only, and faculty are encouraged to apply for funds for all purposes that will aid their research or other scholarly work.

All CLAHS faculty are eligible to apply, except as indicated below.

This competition is for funds to be spent during the 2008–09 academic year (funds to be committed between August 16, 2008 and June 30, 2009). Two types of grants are available in this competition:

- a. Smaller grants of up to \$3,000.
- b. Dean's Faculty Fellowships of up to \$15,000. **Only tenured and tenure-track faculty may apply for a Dean's Faculty Fellowship.** These fellowships may be used to purchase release time from teaching during a single academic term in addition to the types of activities listed above. Applicants awarded a Dean's Faculty Fellowship will not be eligible to apply for the fellowship again for five years.

The total amount of funding for this competition is \$75,000.

Faculty are permitted to submit proposals for both competitions. To maximize the distribution of available research funds, it is possible that some proposals will be only partially funded. Joint proposals from multiple faculty are encouraged; please note, however, that grant amounts for such successful proposals will be limited to the same amounts as individual awards.

Application Procedure

- **All proposals** must include the CLAHS Faculty Research Grant cover sheet with departmental chair endorsement, a detailed budget that outlines specific expenses, and a concise curriculum vitae of no more than four pages that focuses on the applicant's research or other scholarly activities.
- **In the case of a proposal for a Dean's Faculty Fellowship in which a request for course release is made, the endorsement on the cover sheet indicates that the chair is aware of this request and has verified that adequate funds have been allocated in the budget to provide for the applicant's course load to be covered.**
- For grants of up to \$3,000, a narrative of no more than 1,400 words is required. It should include a clear description of (a) the proposed research or other scholarly activity; (b) the rationale (justification) for the research or other scholarly activity; (c) the anticipated outcomes of the research or other scholarly activity; (d) how the research or other

scholarly activity will benefit the applicant's research program or other work; (e) how the requested funds will be used; and (f) any other pertinent information.

- For Dean's Faculty Fellowships, a narrative of no more than 2,000 words is required. It should include a clear description of (a) the proposed research or other scholarly activity; (b) the rationale (justification) for the research or other scholarly activity; (c) the anticipated outcomes of the research or other scholarly activity; (d) how the research or other scholarly activity will benefit the applicant's research program or other work; (e) how the requested funds will be used; and (f) any other pertinent information.
- Proposals that include a request for course release must include in their budgets the necessary funds required by the applicant's department to cover the courses that the applicant would otherwise teach. Explain any other anticipated leave related to the project.

Submit seven (7) copies of all application materials, **in hard copy form only**, to Patricia Lavender, Faculty Council Chair, Department of Theatre Arts (0141), by no later than 5:00 p.m. on **Friday, February 15, 2008**.

Selection Process

The Faculty Council will appoint a Selection Committee of five persons from the CLAHS faculty after the deadline for submissions has passed. Representation on the committee will be by division: Arts, Education, Human Sciences, Humanities, and Social Sciences. Associate Dean William Snizek will represent the Dean's Office as a non-voting member. All applicants will be notified as to the final status of their proposals on or about March 21, 2008, and funds will be transferred in the name of successful applicants to their home departments for administrative purposes.

Selection Criteria

Proposals will be evaluated on the basis of the following criteria:

- The significance of the proposed activity, including its contribution to the applicant's field.
- The conception of the proposed activity and the organization and clarity of the proposal.
- The significance of the requested funding for the applicant's program of research or other scholarly activity.
- The likelihood that the applicant will successfully complete the proposed activity.

Report of Outcomes

Successful applicants are **required to submit a report** of no more than 500 words that describes the outcome(s) of the research or other scholarly activity by **no later than September 14, 2009**, to the CLAHS Faculty Council, c/o The Dean's Office, CLAHS.

Queries

Please direct any questions that you have to your department's representative on the CLAHS Faculty Council:

AHRM	Celia Hayhoe chayhoe@vt.edu
COMM	John Tedesco tedesco@vt.edu
ELPS	Serge Hein shein@vt.edu
ENGL	Virginia Fowler vfowler@vt.edu
FLL	Moses Panford mpanford@vt.edu
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SOC	Paulo Polanah ppolanah@vt.edu
STS	Eileen Crist ecrist@vt.edu
TA	Patricia Lavender plavendr@vt.edu
TL	John Wells jgwells@vt.edu

A list of award winners from previous years is available on the CLAHS Faculty Council web site (<http://www.facultycouncil.clahs.vt.edu/>).